

Yealand Conyers Parish Council Risk Assessment Consideration

The Parish of Yealand Conyers have considered the Risk Assment for Assets and Finances relating to the Parish.They have discussed the current systems in place and are of the opinion that they are satisfactory, given the size of the Parish and the relatively small number of transactions during the year.

The cheques can be signed by any 2 (Two) of 3 (Three) people, one of which is the Chair and the other is a Current Parish Councillor.

All cheques MUST be supported by an invoice or a receipt and in particular, any expense is not incurred without prior knowledge or agreement with Councillors.

The Parish own 1 wooden Notice Board at the Quaker Meeting House . One Di Bond Information Boards is screwed to the Wall outside the Quaker Meeting House . The Parish Council own and are responsible for the Defibrillator situated at the Quaker Meeting House . This is in a frost proof Cabinet .

We also own two benches , a planter and a dog waste bin .

Fixed Assets are the land used for the MUGA at Yealand Village school and the pound next to the Police House , Dykes Lane , Yealand Conyers .

We have joint responsibility for the War memorial with Yealand Redmayne Parish Council .

A new (2021) ASUS laptop is also kept at the Clerk's home and is insured by Yealand Redmayne Parish Council . The two Parish Councils share the cost of this item . These items will be returned to the Parish Council should the Clerk resign.

Given the small amounts involved, knowing that all insurances are in place and the Fidelity Guarantaree Insurance is sufficent, The Parish Council consider they have acted in accordance with their duties.

However, should the Parish increase substantially in size, a large increase in the precept arise, or financial transactions become more involved, then the Parish Council undertake to reconsider the Risk Assessment Procedures and amend as necessary, to comply with regulations issued by the Auditors.

Risk Assessment – **Low** Probability – **Low**

Signed : _____ (Chair) Date : 07 JUNE 2022

Signed : _____ (Clerk) Minute Reference : 1863